



THE GILL CORPORATION

HIGH PERFORMANCE COMPOSITE PRODUCTS SINCE 1945

March 20, 2020

Re: Notice of Closure Due to COVID-19

Dear Valued Supplier:

Due to the COVID-19 pandemic, on March 19, 2020, the Governor of California—the state in which The Gill Corporation (“TGC”) is located—ordered all individuals living in the state to stay home or at their place of residence. Additionally, the County of Los Angeles—the county in which TGC’s El Monte facility is located—issued an order for all non-essential businesses to close beginning 11:59 p.m. of March 19, 2020 through April 19, 2020.

Due to these government mandates and the magnitude of the impact of COVID-19 on TGC’s employees, operations and supporting infrastructure and logistics, all of which were unforeseen and beyond TGC’s control, a *force majeure* condition exists at TGC’s facility. Thus, at this time, TGC is stopping all operations and closing its El Monte facility until further notice. Consequently, TGC requests that you (i) hold all unshipped orders until further notice; and (ii) provide tracking numbers for shipments that have already shipped prior to TGC’s issuance of this notice. Please note that TGC will not be able to accept any deliveries where tracking information was not provided to TGC.

TGC requests your understanding and patience as it navigates through this unprecedented and extraordinarily challenging period. TGC will continue to monitor the changing developments relating to COVID-19 and notify you when it resumes its operations.

If you have any questions or concerns, please contact me at kellis@thegillcorp.com or (626) 977-6412.

Sincerely,

Kristina Ellis
Director of Supply Chain